

Heritage Digital Campus Booking Form

Monday March 12 – Friday March 16, 2012 Bookings Close:

	Your Details <i>fill in details</i>	Courses	Cost	Delegates fill in number
Customer / Organisation Name:		Complete Week (Track 1, 2 or 3)	R7,850	
Contact Name:		Building a Digital Archive (David Larsen - MONDAY)	R1,250	
Postal Address (for invoicing)		Digital Imaging Essentials (Graeme Cookson - TUESDAY)	R1,995	
Tel (Direct Line):		Practical Digital Workflow (Graeme Cookson – Track 1 WEDNESDAY and THURSDAY)	R4,995	
Tel (Main)		Digitising Documents (Patricia Liebetrau – Track 2 Day 1 WEDNESDAY)	R2,995	
Email:		Metadata for Documents (Patricia Liebetrau – Track 2 Day 2 THURSDAY)	R1,995	
		Video Digitisation and Archiving (Alastair Mason – Track 3 WEDNESDAY and	R4,995	

PLEASE FAX YOUR COMPLETED ORDER FORM TO +27 (0)33 342 7366 (F.A.O. Nicky Kidgell)

		Video Digitisation and Archiving (Alastair Mason – Track 3 WEDNESDAY and THURSDAY)	R4,995	
		Sustaining a Digital Archive (David Larsen – FRIDAY)	R995	
		Total ex VAT		
		VAT at 14%		

Terms and Conditions:

1. All prices exclude VAT..
2. The customer agrees to pay the amounts stated in this order form by the corresponding dates, otherwise Africa Media Online reserves the right to cancel the order and to retain any payments that have been made.
3. Places at the masterclasses are only guaranteed once full payment has been received by Africa Media Online.
4. In the event of cancellation by the customer, all payments are non-refundable.
5. In the event of the chosen masterclass(es) not being possible due to events beyond the control of the Africa Media Online, or should Africa Media Online decide that for any reason that it is necessary to cancel or postpone the training, Africa Media Online shall not be responsible for any direct or indirect loss thereby caused to the participants. Moneys due or already received from the participants will be returned to participants.

I accept the Terms and Conditions:

Signature:

Position in company:

Name:

Date:

Africa Media Online's banking details:

Bank: Nedbank
Account Name: Africa Media Online
Branch Clearing Code: 135705(00)
Account number: 1357017170